

North Stonington, CT
Board of Finance
Minutes of Regular Meeting
September 20, 2006
North Stonington Town Hall

1. **Call to Order:** Chairman N. Gumprecht called the meeting to order at 8:05 PM; Vice Chairman L. Southwick, Secretary B. Woodward and members E. Pavlovics and R. Rubio were present. C. Marsh was absent.
2. **Public Comments and Questions:** None
3. **Previous Minutes:** R. Rubio made a motion to approve the minutes of the regular meeting of September 6, 2006 as written. The motion was seconded by L. Southwick and carried 3-0-2. E. Pavlovics and N. Gumprecht abstained.
4. **BOS: Review of Financial Statements: Profit and Loss Actual vs. Budget:** No statement was submitted. L. Southwick noted that the previous statement should have included expenses incurred by the North Stonington Ambulance Association.

N Gumprecht made a motion to add item 5a, Tax Collector's Report, to the agenda. R. Rubio seconded the motion, which carried 5-0-0.
5. **BOE: Review of Financial Statements: Actual vs. Budget:** The end of year financial statement dated June 30, 2006 was submitted, at the request of R. Rubio, for review. The report showed a balance in the general fund of \$40,085 and a balance in the WAVES program of \$22,181. N. Gumprecht will request an explanation of how the \$22,181 balance will be dispersed.
- 5a. **Tax Collector Report:** The Tax Collector Report dated August 31, 2006 was reviewed. L. Southwick noted that the Town had collected \$70,000 (actual \$69,148) in delinquent past taxes as compared to the \$180,000 budgeted. During the same time period one year ago \$113,000 in delinquent taxes had been collected.
6. **Auditors: RFP Status:** N. Gumprecht reported that proposals from the four vendors solicited for quote were due by October 4, 2006. E. Pavlovics suggested that the vendors be contacted to ensure they were in receipt of the RFPs and that submittal was due by the October date. N. Gumprecht agreed to do the contacting.
7. **BOF Start Times for BOF Meeting:** Tabled
8. **Assessor's Evaluation and Appointment:** Evaluations were received from L. Southwick and R. Rubio. B. Woodward will contact N. Mullane to get his evaluation and any recommended changes to the Assessor's job description and basis of appointment.

9. **2006-2007 Budget Calendar:** The 2007 Budget Development Calendar was reviewed and commented on and will be updated. N. Gumprecht felt strongly that Town approval of the budget should be done by a Referendum via Town meeting and will request that the Selectmen make this decision prior to the start of the budget process.

10. **Outstanding Action Items:** Action items were reviewed and updated.

11. **Correspondence:**

- North Stonington Ambulance Association Budget versus Actual Report dated September 1, 2006
- E- mail from D. Robert, BOE chairman, to N. Gumprecht dated September 12, 2006 regarding joint meeting between BOF, BOE and BOS.
- E-Mail from B. Brisco, BOE member to B. Woodward dated September 20, 2006 regarding his participation in the selection of the next Town Auditor.

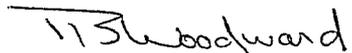
12. **Review of Upcoming Agenda Items:** Assessor Evaluation, meeting start times

13. **Action Items:**

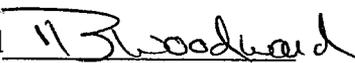
Description of Action	Action By	Estimated Completion Date	Actual Completion Date
Solicit auditors for 6/07 audit	BOF	7/06	
Select auditor for 6/07 audit	BOF	11/06	
Evaluate insurance stipend payments	BOF	8/06	
Should study costs be included as capital	N. Gumprecht	8/06	
Review starting time of financial public hearing	BOF	10/06	
Review start time of Wednesday meetings	BOF	8/06	
Establish date for meeting with BOE	BOF	TBD	Complete, no meeting
Request format changes of BOF financial profit and loss statement	N. Mullane	9/6/06	Working
Request BOE June 06 statement	R. Rubio	9/20/06	9/20/06
Recommendation for changes to Assessor's basis of appointment/job description	N. Mullane	10/4/06	
Assessor's annual assessment	N. Mullane	10/4/06	
Contact auditors being solicited	N. Gumprecht	10/5/06	
Add stipend discussion to Tripartite meeting Agenda	E. Pavlovics	12/06	
"Chain of Questioning" policy to be included in Tripartite meeting agenda."	N. Gumprecht	12/06	

14. **Adjournment:** A motion to adjourn was made by L.Southwick and seconded by R. Rubio. The motion carried 5-0-0 and the meeting was adjourned at 10:24 PM.

Respectfully Submitted,



Brent B. Woodward
Secretary
Board of Finance

Approved  10/9/06